

The Use of Software

FILTER

Use this function to define and illustrate relationships between two data sets

SORT

Use this function to calculate the total of a selection of numbers we use the formula

QUERY

Use this function to view specific rows in a spreadsheet, while hiding the other rows

JOIN

Use this function to arrange objects in a certain sequence or order

COUNT

`COUNT(LETTERNUMBER:LETTERNUMBER)`

Use this function to select the columns of data that you want and import only that data

SUM

`SUM(LETTERNUMBER:LETTERNUMBER)`

Use this function to count the number of cells that contain numbers as well as the number of arguments that contain numbers

AVERAGE

`AVERAGE(LETTERNUMBER:LETTERNUMBER)`

Use this function to calculate the most common value from a set of data

MODE

`MODE(LETTERNUMBER:LETTERNUMBER)`

Use this function to calculate the mean of a set of data